

MINUTES OF THE LIBRARY BOARD
Oshkosh Public Library
May 28, 2020

The Regular Meeting of the Oshkosh Public Library Board of Trustees was held on May 28, 2020 via a Zoom meeting. The meeting was called to order at 4:03 p.m. by Board President, Christine Melms-Simon.

Present were: Bob Biebel, Bill Bracken, Vickie Cartwright, Larry Lautenschlager, Christine Melms-Simon, Kim Molitor, Lindsey Mugerauer, David Romond, David Rucker, Amy Sitter and Julie Davids, Adjunct Board Member. Absent were: **none**. Others present were: Jeff Gilderson-Duwe, Oshkosh Public Library Director; Lisa Voss, Assistant Director for Library Development; Ruth Percey, Assistant Director for Public Services; Julie Schmude, Business Manager; Marcy Cannon, Administrative Specialist and Tracie Schlaak, Administrative Specialist.

Public Comments - There were none

Recognition – Kim Molitor and Bob Biebel will leave the Library Board after this meeting. We wish to recognize their many contributions to the library and to the work of the board over their years of service. This was also the last meeting for Julie Davids, Adjunct Board Member.

Consent Agenda Items:

- **Meeting Minutes** -of the April 30, 2020 regular meeting of the library board.
- **Vouchers Payable** - \$272,642.50

Motion to approve the Consent Agenda

Motion: Sitter; **Second:** Mugerauer; **Vote:** Unanimous.

New Business:

1. **Oshkosh Public Library COVID-19 Phase One Re-Opening Plan:** Proposed plan setting out authorities, guidelines, gating criteria and service priorities for a first step toward normal library services. Plan has been reviewed and approved by Oshkosh City Manager and Oshkosh Emergency Operations Manager.

Motion to approve the Phase One Re-Opening Plan

Motion: Cartwright; **Second:** Bracken

Discussion:

The Gating Criteria on page 3 of the plan states: *All Badger Bounce Back gating criteria indicators must be met for Phase One Re-Opening to begin (i.e. all status indicators on the dashboard web page must be green).*

Jeff proposed an amendment that would replace the above plan detail with:

- *On or after June 8, 2020, ONLY IF ALL of the Badger Bounce Back Dashboard metrics have been met for fourteen consecutive days, the Library MAY begin to implement its Phase One Re-Opening Plan.*
- *Implementing the Phase One Re-Opening Plan may be contingent upon other factors in addition to the Badger Bounce Back Dashboard metrics.*
- *Provided no other obstacles exist, implementation of the Phase One Re-Opening Plan would commence on the next business day after the threshold for a positive disease trend is met.*

Motion to approve the amendment as proposed

Motion: Cartwright; **Second:** Bracken; **Vote:** Unanimous

Vote to approve the entire Phase One Re-Opening Plan with the amendment: Unanimous

2. **Temporary Rules of Behavior Policy – COVID-19 Public Health Emergency – Phase One Re-Opening Period:** Temporary amendment to Library Rules Policy; reviewed and approved by City of Oshkosh Chief of Police.

Motion: Cartwright; **Second:** Romond; **Vote:** Unanimous

3. **Evaluation of Library Director 2019 Performance:** The packet contains a memo from the Director proposing a timeline for getting the evaluation of 2019 back on track. No formal action required; discussion and direction.

Library Director's Report:

- Reflections on COVID-19 emergency
- Library budget Outlook

Motion to adjourn the Regular Meeting at 5:21 PM.

Motion: Bracken; **Second:** Biebel; **Vote:** Unanimous.

Respectfully submitted,

Jeff Gilderson-Duwe, Secretary

Julie Schmude – Recorder
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